

Gires - Funding the Educational Work of Transgendered People on Low Incomes -
Claim form

Name of Applicant:

Address:

Description of the educational activity and type of person for whom it was
provided:

Date of the activity:

Location of the activity:

Details of expenses claimed (attach receipts if available):

- Stationery
- Postage
- Telephone
- Travel
- Subsistence
- Conference stand
- Other items, if pre-authorized

If the total exceeds £15 was it pre-authorized by post, telephone
or email?

Is the claimant:

- Employed?
- On an income before tax of less than £200 per week?

Please Note: The scheme is intended only to apply to education within the UK.
Claims from elsewhere are problematic not only because of the UK focus of the
charity's educational work but also because payment of non-sterling claims
incurs disproportionately high bank and postage charges, payment of which is not
a good use of the charity's funds.

Payment may be made by: cheque or postal order (please circle one)

Signed by applicant:

Date:

Please return completed form to:
GIRES at: Molverley, The Warren, Ashtead, Surrey KT21 2SP.
(Note emailed forms are not acceptable)

Approved on behalf of GIRES by: Name:

Signature:

Date: